



October 10, 2022 ♦ 7:00 p.m.
Wattsburg Area Elementary Center

AGENDA

I. Call to Order – Mr. Jeremy Bloeser, Board President

A. Pledge

B. Roll Call:

- | | | |
|---|---|---|
| <input type="checkbox"/> Mrs. Britni Burlingham | <input type="checkbox"/> Mrs. Nicole Lee | <input type="checkbox"/> Mrs. Tara Pound |
| <input type="checkbox"/> Mrs. Amanda Farrell | <input type="checkbox"/> Mr. Shawn Matson | <input type="checkbox"/> Dr. Andy Pushchak |
| <input type="checkbox"/> Mrs. Lea Hetherington | <input type="checkbox"/> Mr. Stephen Morvay | <input type="checkbox"/> Mr. Jeremy Bloeser |

II. School Reports

III. Guest and Citizen Comments

- A. All Guests/Citizens will be recognized and directed by the Board President. The portion of the meeting during which participation of the public is invited shall be a maximum time limit of thirty (30) minutes.
- B. Guests/Citizens that have requested to be on the agenda are limited to 5 minutes.
- C. Guests/Citizens not on the agenda are limited to 3 minutes. Please sign in and provide your name and address.

IV. Superintendent’s Report – Dr. Ken Berlin

V. Business Administrator’s Report – Mrs. Vicki Bendig

A. Treasurer’s Reports

[General Fund](#): \$11,287,568.23

[Capital Projects](#): \$672,204.15

[Cafeteria](#): \$528,871.25

B. Bills

[Exhibit A1](#) Checks Already Written: \$166,855.46

[Exhibit D](#) SHS Activity Fund Report: \$75,813.14

VI. Legal Advisement – Mr. Jeremy Bloeser

LA – 1 (I) Act 57 of 2022 Tax Resolution

- To approve the [Act 57 of 2022 Tax Resolution](#) as outlined.

VII. Finance – Mr. Steve Morvay

F – 1 (I) Transfers

- To approve the following transfers:
 - Monthly budgetary transfer from the budget vs. actual report as outlined.

VIII. Building and Grounds – Mr. Shawn Matson

IX. Personnel – Mrs. Nicole Lee

P – 1 (I) ESS Substitute Additions

- To approve Stevie Lynn Holecz, Melissa Loucks and Kody Witchcoff as additions to the ESS Substitute List.

P – 2 (I) Service Personnel Substitute List

- To approve Diana Twaroski (retro to October 3, 2022) as an addition to the Service Personnel Substitute List for the 2022-2023 school year.

P – 3 (I) Appointments

- To approve the following appointments:
 - BreeAnna Byers as Special Educational Aide, Class B, 7 hours/day, 180 days/year effective October 3, 2022.
 - Veronica Lipinski as long-term daily floater substitute for the district November 3, 2022 through June 9, 2022 at Bachelors, step 1. ¹
 - Stephanie (Stacy) Hansen as WAEC Office Secretary, Class A, 260 days/year, 8 hours/day retroactive October 10, 2022.¹
 - Michele Hewel as Cafeteria Aide, Class B, 5 hours/day, 180 days/year effective October 11, 2022. ¹
 - ____ as Special Education Aide, Class B, 7 hours/day, 180 days/year effective _____. ¹

P – 4 (I) Resignations

¹ Pro-rated for the 2022-2023 school year.

- To accept the following resignations:
 - Alison Butler, SHS Support Aide effective October 5, 2022.
 - Taylor Campbell, Special Education Support Aide effective September 30, 2022.

P – 5 (I) School Physician

- To approve Saint Vincent Medical Group as the school Physician at the rate of \$15.00 per physical exam effective January 1, 2023 through December 31, 2023.

P – 6 (I) Appointment of School Dentist

- To approve Dr. Richard Brozewicz, DDS as the school Dentist at the rate of \$5.00 per exam effective January 1, 2023 through December 31, 2023.

P – 7 (I) Conference Requests:

- To approve the following conference requests:
 - Jessica Mathis to attend A/CAPA Fall Conference on October 26-28, 2022 in Hershey, PA at an estimated cost of \$1,464.20. Funds from Non-Instructional, Non-Certified Staff Professional Development.
 - Tim Malinowski to attend School Counselor Workshop at Penn State Behrend on October 20, 2022 at no cost to the district.

P – 8 (I) Ratification of Regional In-Service Requests

- To approve the ratification of WASD teachers to attend various Regional In-Service training sessions on October 10, 2022 with permission from their building principal with a total cost not to exceed \$300/building. Funds from Non-Instruct/Instructional Professional Development.

- P – 9 (I) Memorandum of Understanding
- To approve the [Memorandum of Understanding](#) between the County of Erie and the Erie County Sheriff's Office and Wattsburg Area School District as outlined.

X. **Policy – Mrs. Amanda Farrell**

- PL – 1 (I) Second Reading Policies
- To approve the second reading of the following policies:
 - [Policy 236.1](#) – Threat Assessment
 - [Policy 805](#) – Emergency Preparedness and Response
 - [Policy 805.2](#) – School Security Personnel
 - [Policy 808](#) – Food Service
 - [Policy 823](#) – Naloxone

XI. **Curriculum – Dr. Andy Pushchak**

- C – 1 (I) Approval of Academic Services
- To approve academic services of LearnWell for a WAMS student anticipated September 27 through December 6, 2022.
- C – 2 (I) Refocus Classroom Program
- To approve the following Refocus Room Service Contracts with Sarah Reed for the 2022 – 2023 school year:
 - [Seneca High School](#) as outlined.
 - [Wattsburg Area Middle School](#) as outlined.

XII. **Technology – Mrs. Lea Hetherington**

XIII. **Transportation – Mrs. Britni Burlingham**

- T – 1 (I) Transportation Requests
- To approve the [transportation requests](#) and ratification of field trips since last meeting as outlined.

XIV. **Athletic/Extra-Curricular – Mrs. Tara Pound**

- AE – 1 (I) Volunteer List
- To approve Krista Arnold, Afton Barnett, Audry Bayhurst, Mary Hyzer, Heather Keener, Dan Kozirowski, William Long, Sara Mitchell, Mindy Portenier, and Kala Rohler as additions to the WASD Volunteer List.
- AE – 2 (I) Athletic Resignation
- To accept the resignation of Randi Cage, Track and Field Head Coach effective September 19, 2022.
- AE – 3 (I) Extra-Curricular Appointment
- To approve the appointment of Tim Schweitzer as SHS Science Olympiad Coach at Step 1 for the 2022-2023 school year.

AE – 4 (I) Athletic Appointments

- To approve the [Winter/Spring Athletic Appointments](#) as outlined.

XV. **Miscellaneous**

M – 1 (I) Declare Surplus

- To declare the stage curtain at Seneca High School surplus.

XVI. **Erie County Technical School – Mr. Steve Morvay**

XVII. **Northwest Tri-County Intermediate Unit – Dr. Andy Pushchak**

XVIII. **Board Correspondence and Dialogue**

XIX. **Adjournment**